

Missing from care profile

Philomena Protocol style · children's homes

Precinct Care

Keep one of these up to date for each young person, so that if they go missing the person on shift can give the police everything in one go, at any time of day.

Review it at least every three months, after every missing episode and whenever something changes. Many police forces have their own Philomena Protocol form: if yours does, use theirs and keep this as your working copy.

1. Personal details

Full name	
Known as or nicknames	
Date of birth and age	
Gender	
Ethnicity	
First language, interpreter needed?	
Address of the home	
Placing authority and legal status	
Social worker and phone number	
Date they moved to the home	

2. Photo

Recent photo. Date taken:

3. Description

Height	
Build	
Hair (colour and style)	
Eyes	
Marks, scars, tattoos or piercings	
Glasses or contact lenses	
Accent	
Clothes they usually wear	
Things they usually carry (bag, jewellery, phone case)	

4. Health and vulnerabilities

Medical conditions	
Medication: name, dose and what happens if a dose is missed	
Allergies	
Mental health, self-harm or suicidal thoughts	
Learning needs or disability	
Alcohol or substance use	

5. Phones and online

Mobile number(s)	
Social media and gaming accounts (usernames)	
Email address	

6. Places they may go

Place or address	Why they may go there

7. People they may be with

Name	Relationship	Address or phone	Any concerns

8. Missing history and patterns

Missing episodes in the last 12 months	
Usual days and times	
How they usually leave	
Where they have been found before	
How they usually come back	

9. Risks

Signs of child sexual exploitation	
Signs of child criminal exploitation or county lines	
Risk from particular adults	
Risk to others	
Current missing risk (low, medium or high) and why	

10. Who to tell

Who	Name	Phone
Police		999 if at immediate risk, otherwise 101
Out-of-hours social care		
Social worker		
Manager on call		
Family (if the plan says so)		
Independent return home interview service		

11. Review

Completed by	
Date	
Checked by the registered manager	
Next review due	
Shared with police: date and reference	